



## PRIVACY & SECURITY POLICY FOR MSAR



We recognize the importance of protecting the personal information you provide at the NRDS website. MSAR maintains the following privacy policy:

1. We gather the following types of information needed to process your transactions, fulfill your requests, and maintain our membership records: Name, home address, city, zip, home phone/cell phone and Office information to include name, address and phone number.

2. We use this information to notify our members of upcoming events such as luncheons, education classes and Calls to Action to keep you abreast of any/all information and/or education that would impact the Real Estate Industry.

3. E-mail Policy. We do NOT sell or release any e-mail information. E-mails are sent from the MSAR staff on upcoming classes, events, luncheons, Calls to Action and any other information that would impact the Real Estate Industry.

4. Mailing lists are available for purchase by our members. The addresses available would be either home address/office address or preferred address. If you prefer to have information from other agents sent to your work address please contact the Membership Services Director to have your mailing preferences changed via email at [janinepeddy@msar.org](mailto:janinepeddy@msar.org). GAR/NAR magazines and any information from MSAR would be mailed to your home address unless otherwise specified.

5. Credit card information that you and credit authorizers provide when you make payments by credit card for products, dues or other services will only be used to process the transactions you request. The information will be provided to and maintained by reputable crediting reporting databases, but will never be sold, shared or provided to other third parties. We do NOT retain credit card information on file for future purchases, classes or products.

6. We maintain security procedures and standards which we believe are as safe and today's technology permits.

7. We utilize a strict Opt-Out policy for sending e-mail notifications regarding services products or programs. If you wish to have your email address removed from our database please contact the Membership Services Director in via email to [janinepeddy@msar.org](mailto:janinepeddy@msar.org).

8. You may edit your personal contact information directly in the NRDS systems or by contacting the Membership Services Director via email to [janinepeddy@msar.org](mailto:janinepeddy@msar.org).