

REAL ESTATE CLOSING INFORMATION

(LISTING AGENT AND SELLING AGENT TO PROVIDE INFORMATION TO CLOSING ATTORNEY)

Attach copy of: Purchase Agreement & All Addenda Deed Survey Title Insurance Policy

Subject Property Address: _____

Lot # _____ Block # _____ Section # _____ Deed Book # _____ Page # _____
Subdivision: _____
Book of Maps: _____ Page: _____ Tax Parcel ID# _____

Buyer's Name(s): _____ Marital Status _____
Current Address _____
Phones: Home: _____ Work: _____ Work: _____ Fax: _____
Social Security Number(s): _____
Buyer Will Obtain New Loan From: _____ Will Buyer Attend Closing? Yes No
Lender's Name: _____ Phone: _____
Contact Person: _____ Fax: _____
Hazard Insurance From: Company _____ Phone: _____
Insurance Agent: _____ Fax: _____
Required Coverage Amount \$ _____ Premium Amount \$ _____
 Paid in Advance Paid at Closing Buyer Will Deliver Policy to Closing
Flood Insurance From: Company _____ Phone: _____
Insurance Agent: _____ Fax: _____
Required Coverage Amount \$ _____ Premium Amount \$ _____
 Paid in Advance Paid at Closing Buyer Will Deliver Policy to Closing
Selling Firm: _____ Phone: _____
Agent: _____ Fax: _____
Office Address: _____
Tax ID#: _____
Closing Attorney: _____ Phone: _____
Address: _____ Fax: _____
Contact Person: _____



This form jointly approved by:
North Carolina Bar Association
North Carolina Association of REALTORS®, Inc.



STANDARD FORM 9-T
Revised 7/2002
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Seller's Name(s): _____ Marital Status _____
 Current Address _____
 Phones: Home: _____ Work: _____ Work: _____ Fax: _____
 Social Security Number(s): _____
 New Forwarding Address: _____

 Existing Loans on Property [Continue On Back if Necessary]:
 1. Lender's Name: _____ Phone: _____
 Address: _____
 Loan #: _____ Contact: _____ Fax: _____
 2. Lender's Name: _____ Phone: _____
 Address: _____
 Loan #: _____ Contact: _____ Fax: _____
 Itemize Any Existing Liens or Judgments: _____
 Property is Subject to a Homeowners Association (Give Name, Address and Phone # of Person to Contact Regarding Dues, Assessments, etc.): _____

 Existing Title Insurance Company and Policy #: _____
 Existing Survey By: _____ Dated: _____
 Will Seller Attend Closing? Yes No Seller Will Come In and Sign Deed Prior to Closing
 Closing Attorney to Prepare Seller's Closing Documentation Deed Should be Mailed to Seller Before Closing
 Seller's Attorney Will Provide Closing Documentation
 Seller's Attorney: _____ Phone: _____
 Address: _____ Fax: _____
 Contact Person: _____
 Listing Firm: _____ Phone: _____
 Agent: _____ Fax: _____
 Office Address: _____
 Tax ID#: _____

CLOSING DATE: _____

✓	Check Only those Items to be Done	Provider	Ordered By/ Date	Cost	Paid By: B/S	POC: Y/N
	New survey					
	Termite report					
	Termite treatment					
	Related damage repairs					
	Contractor/structural letter					
	Moisture evaluation					
	Moisture abatement					
	Home inspection					
	Related repairs					
	Related repairs					
	Related repairs					
	Radon inspection					
	Radon abatement					
	Asbestos inspection					
	Asbestos abatement					
	Lead paint inspection					
	Lead paint abatement					
	Soil contamination report					
	Tank removal/abandonment					
	Well inspection					
	Well repairs					
	Well abandonment					
	Septic inspection					
	Septic repairs					

Loan Assumption

Lender's Name: _____

Address: _____ Phone: _____

Loan #: _____ Contact: _____ Fax: _____

Fees/Amount: Credit Report: \$ _____ ; Assumption Fee: \$ _____ ; Funding Fee: \$ _____

Other: _____

Loan escrow account? (Yes/No) _____

