

**Application Instructions
And
Hand Delivering Your Application**

To expedite matters and increase your chances of getting the property you should try to hand deliver the applications, **all supporting documents** (be sure to review the instructions on top of pg. 1 as to what we need), and a credit card authorization, money order or a cashier's check. Cash is acceptable but it is at your risk. If lost, you will have no proof that it was given to us. **No personal checks** will be accepted. Remember, we need an application for anyone over 18 and the fee is \$35 **each**.

Driving directions: Take 15 Freeway and get off at the Rancho California Rd. exit. If you are coming **from** the north make a left on Rancho Calif. Rd.. If you are coming **from** the South make a right onto Rancho California Rd.. Make your 1st left on Ynez Rd. After that make your very 1st right into the shopping center. There is a sign that says Vons. Go up the driveway and the Postal Annex will be in front of you. Use the night slot in the door if it is after 6 PM during the week and after 3PM on Saturdays. They are closed on Sundays but you can still use the night slot.. Make sure CA-Realty is on the envelope. The address of the Postal Annex is 27636 Ynez Rd. L-7, Temecula, CA, 92591.

The Postal Annex sells money orders if you need to buy one there. There is also a copying machine to make copies of your license, bank statements, pay stubs etc. Remember to include everything or we will be unable to thoroughly process your application. If you don't provide something you will need to explain why and it will cause delays.

CA-Realty
Office: (951) 506-9683
Fax: (951) 587-8071
www.cabesthomes.com
cabest1@verizon.net

If You Want To Pay For The Application With A Credit Card Please Provide Us With The Following Information And Make The Fee \$35 For Anyone Over 18.

Card Type:_____ Expiration Date:_____

Card #:_____

3 Digit Security Code On Back Of Card:_____

Card Billing Address:_____

City:_____ State____ Zip_____

Name As It Appears On Card:_____

Authorization Signature_____ Amount Authorized \$_____

Application to Rent/Screening Fee

Read Carefully and Follow Directions:

A separate application is required for anyone over 18, or an emancipated minor. There is a non-refundable \$35 fee per applicant. Fees are to be paid with a credit card, money order or cashier's check only. Checks are to be made out to CA-Realty. Applicant understands, as soon as CA-Realty receives the application, payment will be owed even if tenant withdraws from the property or is not accepted to be the tenant. CA-Realty does not return any paperwork submitted, so make sure to make your own copies before submission. If you have **credit problems or any other issues** please include an explanation on Pg. 3. **You must also include with this application a copy of your driver's license, check stubs from your employer, and bank statements.** **Make sure you read this carefully and fill out this application completely. Failure to do so will impact our decision.**

Applicant is completing application as (check one): ___ tenant ___ tenant with co-tenant(s) or ___ guarantor/co-signor Total # of applicants is _____

Property Information

Application to rent property at: _____
Proposed move in date: _____

Personal Information

Full name of applicant _____
Age ___ Date of birth _____ Social Security # _____
Driver's License# _____ State ___ Expires _____
Phone: Home# _____ Work# _____ Cell# _____
Email Address _____

Names of all other proposed occupants and relationship to applicant (also include ages)

Pets (number and type) _____

Auto: Make _____ Model _____ Year _____ License Plate _____
State _____ Color _____ Other Vehicles: _____
In case of emergency, person to notify: _____ Relationship: _____
Address _____ Phone# _____

Has applicant been a party to an unlawful detainer action/evicted or filed for bankruptcy in the past 7 years? No ___ Yes ___ If yes please explain on Pg. 3

Has applicant or any proposed occupant ever been convicted of or pleaded no contest to a felony? No ___ Yes ___ If yes please explain on Pg. 3

Has applicant or any proposed occupant ever been asked to move out of a resident? No ___ Yes ___
If yes please explain on Pg.3

Is any proposed occupant a smoker? No ___ Yes ___

Do you have/had any judgements against you or have/had any accounts that have gone to collection? No ___ Yes ___ If yes please explain on Pg.3

Residence History

Current Address _____ Previous Address _____
City/State/Zip _____ City/State/Zip _____
From _____ To _____ From _____ To _____
Name of landlord _____ Name of landlord _____
Landlord's phone# _____ Landlord's phone# _____
Reason for leaving _____ Reason for leaving _____
Current Rent _____

Employment History

Current Employer _____
Supervisor _____ From _____ To _____
Address _____
Supervisor's phone# _____ Your Position or Title _____
Phone# to verify employment _____
Employment gross income _____ per month

Any other income _____ Amount _____ per month

Previous employer _____ From _____ To _____
Supervisor _____ Phone# _____
Your Position _____

Debt

Name of creditor _____ Amount owed _____ Monthly payment _____
Name of creditor _____ Amount owed _____ Monthly payment _____
Total debt _____ Total monthly payments _____

Assets

Name of bank _____ Account# _____
Type of account _____ Account balance _____
Name of bank _____ Account# _____
Type of account _____ Account balance _____

Personal References

Name _____ Address _____
Phone# _____ Length of acquaintance _____ Occupation _____
Name _____ Address _____
Phone# _____ Length of acquaintance _____ Occupation _____
Name _____ Address _____
Phone# _____ Length of acquaintance _____ Occupation _____

Nearest Relatives

Name _____ Address _____
Phone# _____ Relationship _____

Name _____ Address _____
Phone# _____ Relationship _____

Name _____ Address _____
Phone# _____ Relationship _____

Explain Credit Problems Here And Any Other Issues (Criminal or Eviction):

Applicant understands this is **an application to rent only and does not guarantee that applicant will be offered the premises**. CA-Realty may receive multiple applications and maintains the right to choose the best applicants. Applicant represents the above information they provided is true and complete and understands that CA-Realty will process only those applications that are **complete** and have been submitted with a **money order or cashier's check** to cover costs. **Applicant understands that if there are any omissions or factual errors that CA-Realty will not rent to the applicants.** Applicant by signing states all information has been provided and all information is correct and true.

Applicant's signature _____ Date _____

Authorization to Release Information To CA-Realty

I _____, represent that I am herewith applying to rent a residential premises from CA-Realty.

Current landlord/property manager name: _____

Current landlord/property manager phone #: _____

Current property address: _____

Former landlord/property manager name: _____

Former landlord/property manager phone #: _____

Former property address: _____

Move in date for current property: _____

Lease expiration date for current property: _____

Move in date for former property: _____

Lease expiration date for former property: _____

I hereby authorize you as my current or past landlord or property manager to release all pertinent information regarding my tenancy to CA-Realty. I hereby hold all parties harmless of any liability for providing written or verbal information and/or discussing the quality of my tenancy.

Applicants signature: _____ Date: _____

Applicants signature: _____ Date: _____

Current or prior landlord/property manager please fill out. (Applicant do not fill out).

1. Was rent paid on time? _____ How many times late?: _____
2. Were there any NSF's _____ How many? _____
3. Any noise problems or complaints? _____
4. When was the last physical inspection? _____
5. Was the property in good condition? _____
6. Would you rent again to this party? _____

Comments: _____

Landlord/property manager please fill out your section above and fax back to CA-Realty at (951) 587-8071 or call us at (951)506-9683.